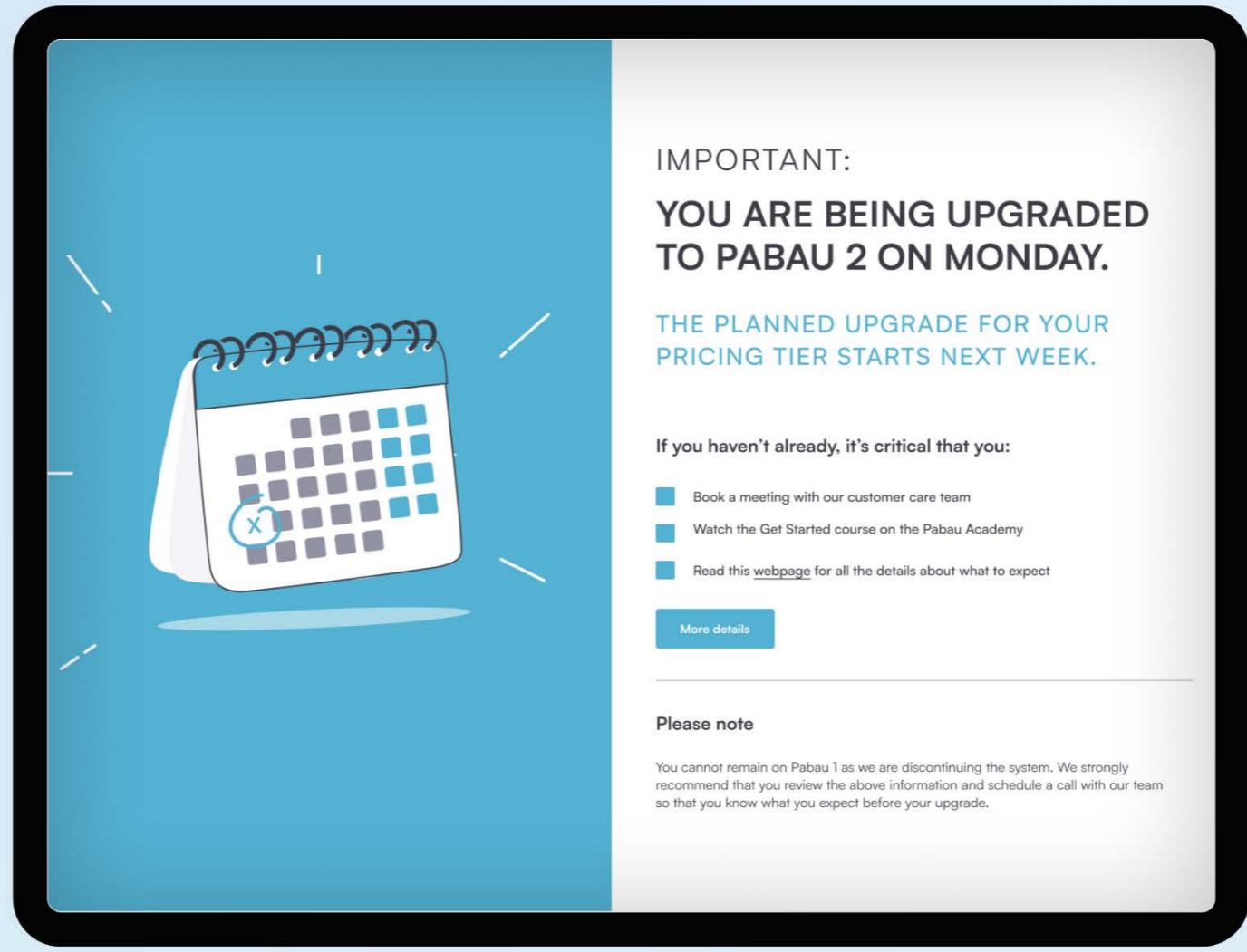


Pabau 2 Switchers

A Communication Guide

When it's time for you to be switched to Pabau 2, we'll let you know!
Here's a complete guide to all the communications you should receive from us as we **count down to your switch date...**



3 Three weeks before your switch

Check your inbox

An email will arrive in your inbox on Monday morning **confirming your switch date**, which will be three weeks away. You'll receive further instructions over the week with details about the training you should do over the next few weeks to prepare for your upgrade.

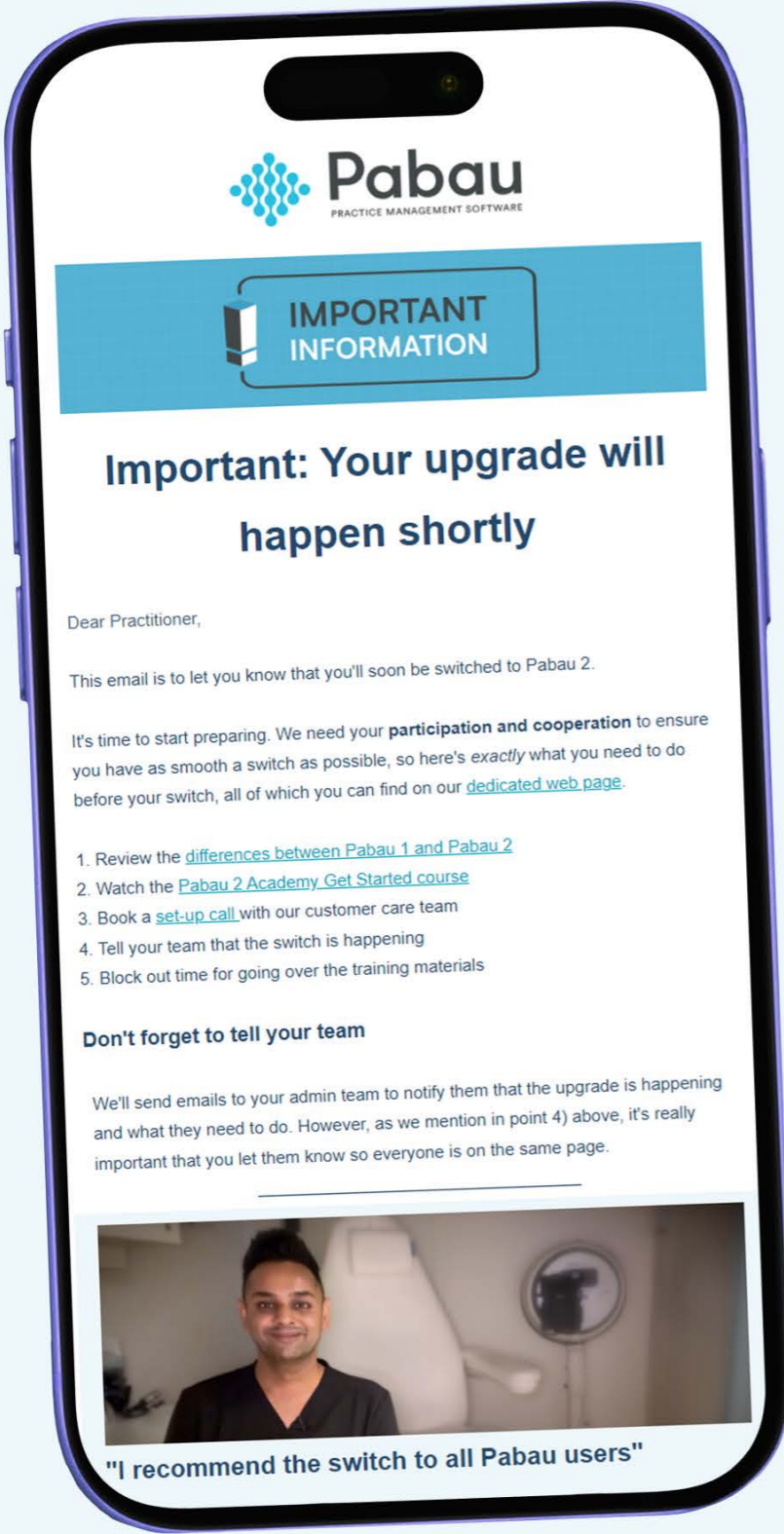
Check your phone

You'll get an SMS from us telling you that your switch has been scheduled.

Pabau Team
Your switch to Pabau 2 has been scheduled.

Log into Pabau

You'll see a pop-up about your switch when you log into the system, you can't miss it!



2 Two weeks before your switch

Check your inbox

You'll get a reminder email this week, which is just to check in and see if you've started preparing for your upgrade yet. Importantly, **we'll also email your team** this week so that they know what they should do to prepare for the switch.

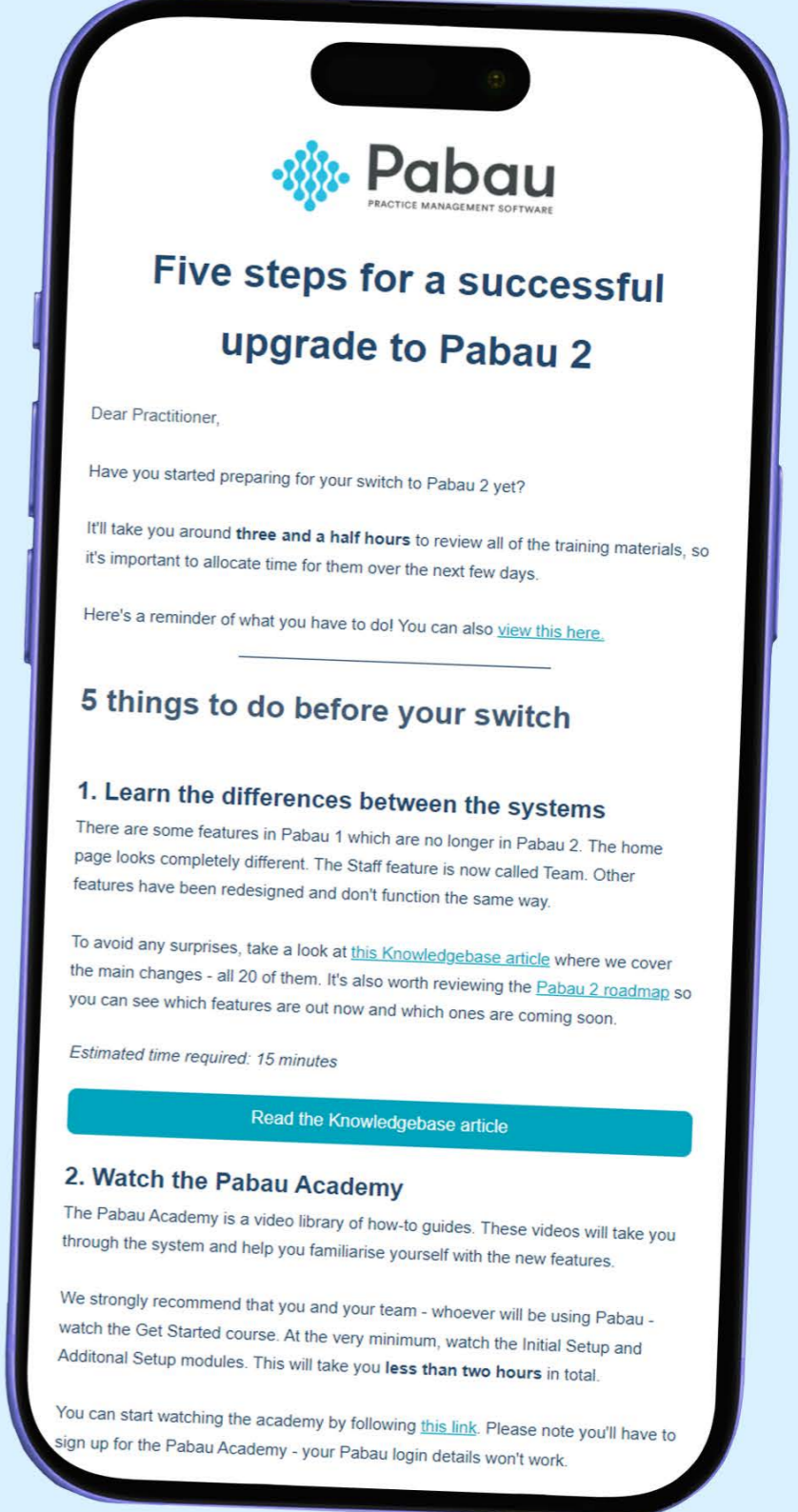
Check your phone

You'll get another SMS from us linking you to all your switch instructions.

Pabau Team
Have you started preparing for your switch to Pabau 2 yet?

Log into Pabau

There will be a new pop-up on screen reminding you about your upcoming switch.



1 One week before your switch

Check your inbox

We'll send you two emails this week that are reminders that your switch is happening next week. All the resources and meeting links are included.

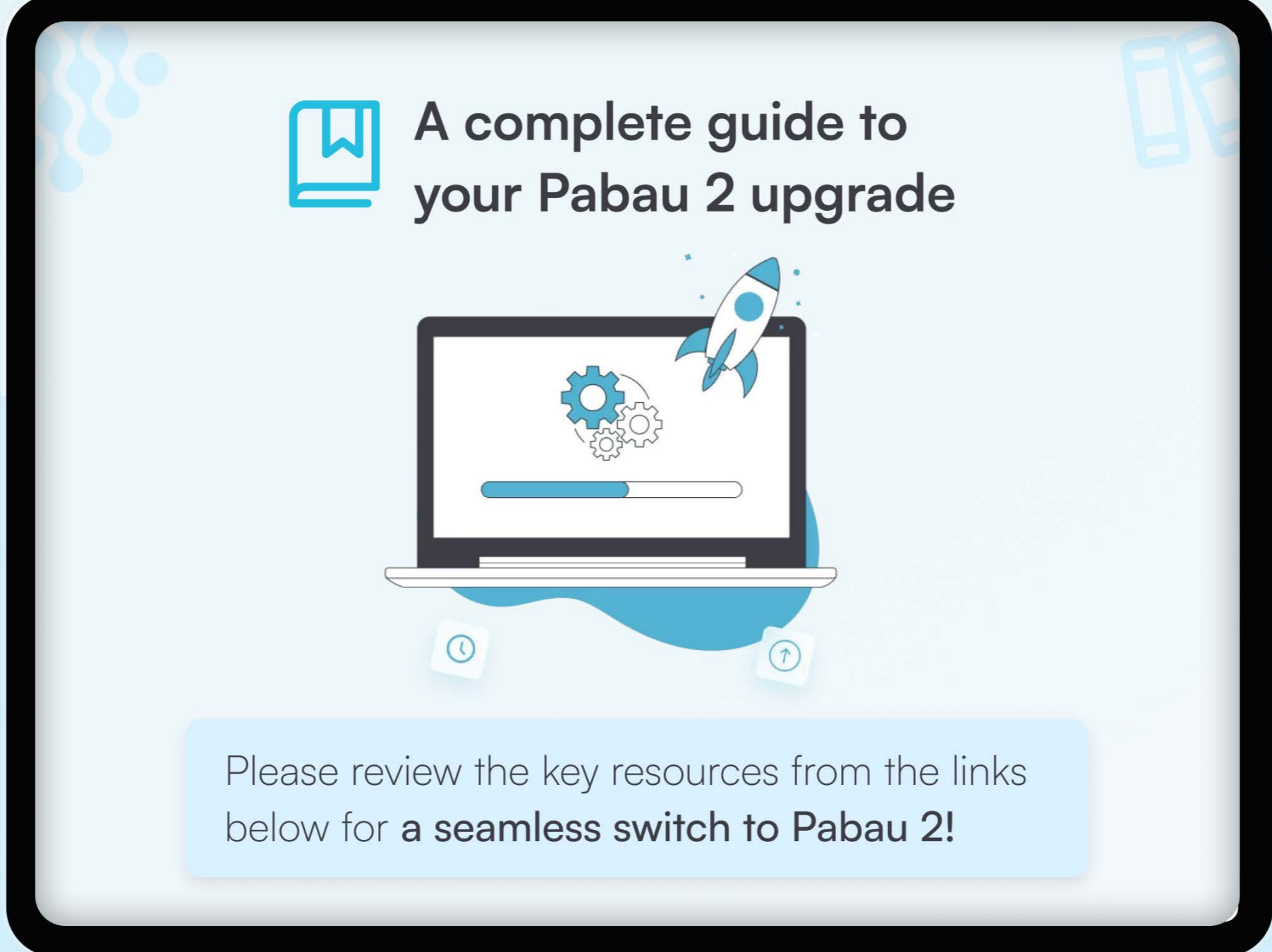
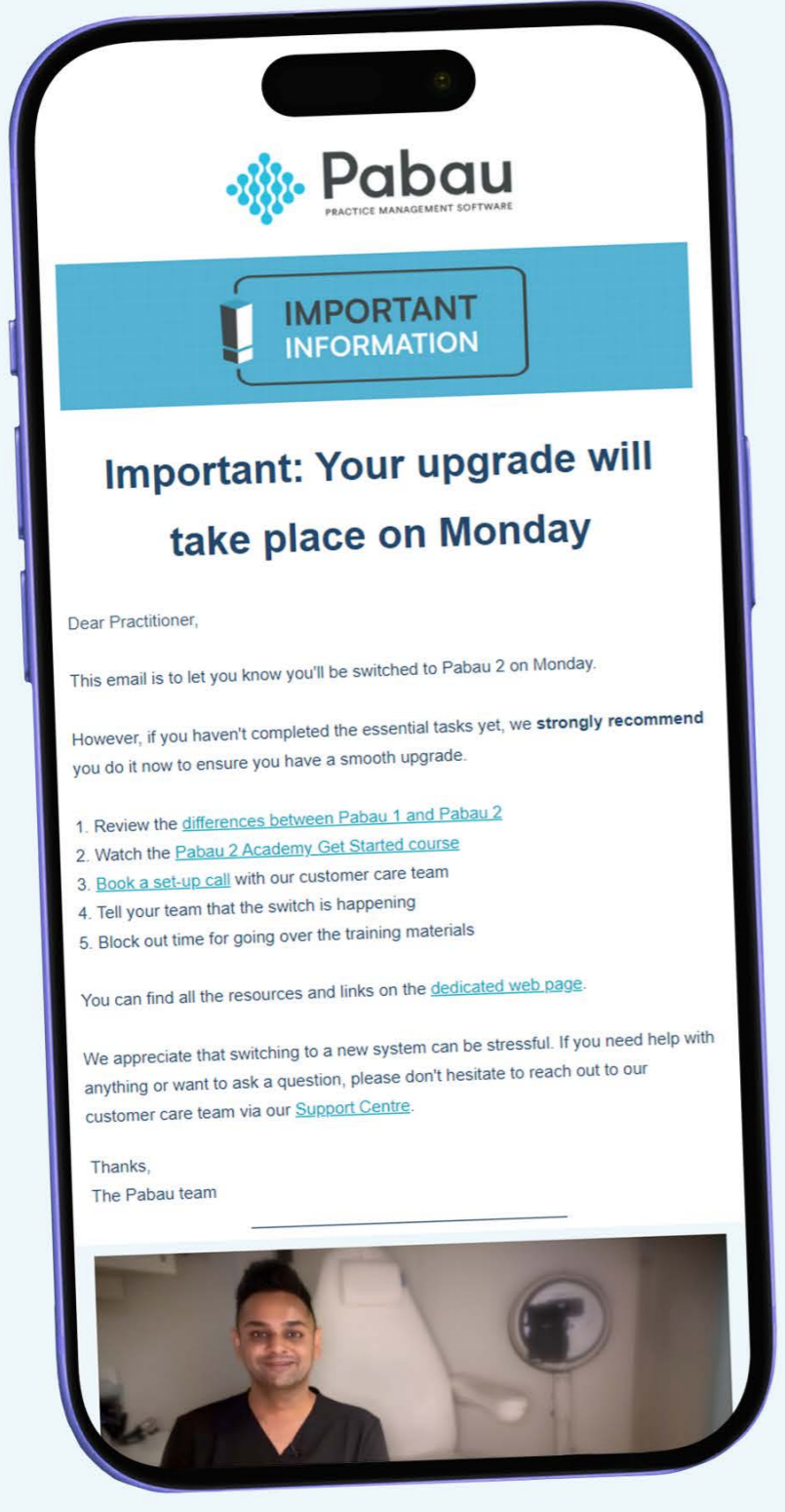
Check your phone

You'll get an SMS reminding you that you're switching in seven days!

Pabau Team
This is a reminder that you will be upgraded to Pabau 2 on Monday.

Log into Pabau

There will be a new pop-up on screen reminding you about your upcoming switch.



Key resources

Pabau 2 Webpage

This has all the instructions about your switch

[LINK](#)

Customer Care meeting link

Scheduling a switch meeting with our team is essential

[LINK](#)

Pabau Academy

You will need to complete the Get Started course

[LINK](#)

Pabau 1 vs 2 Guide

Learn more about the differences between the systems

[LINK](#)

Your time!

Make sure you block out some time to prepare!